American Messaging Services

"Transfer of Service"

- Customer needs a letter from the University of Michigan authorized signer stating that the University of Michigan is authorizing the release and transfer of the cell phone number to an individual account.

- The University of Michigan will be responsible for the pagers and all charges until the paperwork is received by American Messaging Services.

- User will fill out and sign an agreement to transfer and pay for their pager. An email address is required so that confirmation can be sent once the transfer is completed. **Customer is agreeing to keep the pager(s) for the remainder of the contract period.**

- The agreement form and the letter from the University of Michigan authorizing the transfer needs to be faxed to American Messaging Services customer service department who will then process. Fax number is 214-222-6488.

- User will begin to get their own invoice with any pro-rated amounts due to transfer date.

- Customer can keep their own pager numbers.

- There should not be any cancellation fees as long as all the pagers move to their own accounts and complete the contract period.

- Transferring service will not extend the contact but the user would be under the contact term that is already in place.